LaRC
Financial Users' Network (FUN)
Forum

Building 1001, Room 107

February 9, 2007

Agenda

9:00 – 9:05 am	Welcome	Amy Radford
9:05 – 9:35 am	ALDS Update	Cathleen Norville/Rachael Buckman/Aimee Crowley
9:35 – 9:50 am	Update on BW Issues	Dennis Williams
9:50 – 10:20 am	Reimbursables	Chuck Brooks
10:20 – 10:35 am	Break	All
10:35 – 10:50 am	IT Material Group Update	Mary McCaskill
10:50 – 11:20 am	Update on NOMAD	Jim Smail
11:20 – 11:30 am	Impact of New 533 Cost Posting Schedule	Sam Motley
11:30 – 11:40 pm	Questions/Wrap Up/Upcoming Topics	Yvonne Dellapenta

Welcome

Amy Radford
4-6081

ALDS Update

Cathleen Norville/Rachael Buckman/
Aimee Crowley
4-2117

ALDS: Type II Adjustments

- Issue
  - Currently, if a Type II adjustment is sent to ALDS and the "*From*" or "*To*" WBS is closed the ALDS Labor Analyst must change the WBS. The issue is that the ALDS Labor Analyst changes an employee-initiated timesheet adjustment that was approved by their supervisor. This change is posted into SAP and then an AsPost Adjustment is sent back to WebTADS in order to reflect the change on the timesheet. From an audit perspective, there is no required approval for the Labor Analyst to make this WBS change within ALDS.

ALDS: Type II Adjustments

- Purpose
  - Prevent Type II adjustments going to ALDS that are on WBSs closed to Labor charging
- Proposed Procedure
  - Additional attributes/fields in WebTADS to control Type II processing
  - WebTADS timesheet edits on the adjustment process
  - ALDS will prevent manual updates to Type II adjustments coming from WebTADS
  - Written justification in the form of an SR will be required for "*necessary*" changes on Type IIs within ALDS
  - These changes only affect Type II adjustments. Type I adjustments will NOT be affected

ALDS: Type II Adjustments

- Additional Attributes/Fields
  - WebTADS will create two new fields in the Labor Code Tool: Adjustment Eligibility Date and Labor Closure Date
  - Adjustment Eligibility Date
    - Will work in conjunction with the current WBS Beginning and Ending Dates
    - Will be set automatically to equal the Ending Date
    - WebTADS Labor Analyst will be allowed to override the adjustment eligibility date for adjustment processing
    - Cannot be before Begin Date
    - Can be before the End Date (FY End)
  - Labor Closure Date
    - Date Labor indicator was set to "*N*" or Technically Closed in MdM
    - Defaults – NO VALUE (Interpreted same as 9/30/9999)
    - WBS End Date cannot be after Labor Closure Date
    - Cannot be overridden by Labor Analyst

ALDS: Type II Adjustments

- Additional Attributes/Fields
  - WebTADS will track the closed status of a WBS in MdM. If a WBS is Technically Closed, or the labor indicator is set to "*N*" in MdM, then no Type II changes involving that WBS will be permitted. This restriction is required, since MdM is the source system for allowing charges against particular WBSs

- Timesheet Edits
  - Adjustment Eligibility Edit
    - Critical 115_Labor Code 123456.01.01 expired on MM/DD/YYYY. Not valid for adjustments after MM/DD/YYYY
      - Error applies to Type II adjustment ONLY
      - Error only displays when the adjustment is pending
      - Edit applied BOTH to the "*To*" labor code and the "*From*" labor code
  - Labor Closure Edit
    - Critical 116_Labor Code 12346.01.01 closed for labor charges on MM/DD/YYYY. Not valid for time entry.
      - Error applies to Type II changes ONLY
      - Runs regardless of pay period (includes current pay period)
      - Daily edit

ALDS: Type II Adjustments

- Backlog adjustments reviewed February 6 to February 16
  - Research WBS errors on new reports
  - Set Labor Indicator in MdM to "*Y*"; Extend Adjustment Eligibility Date
  - Valid errors could still exist
- Type II Adjustments will start posting in SAP the week of Feb 20
- Nine backlog files post sequentially (10/14/06 first and 02/03/07 last)
- Changes sent to Beth Quinto in January will post last
- Re-pull FTE for fiscal year after backlog is complete

Questions

Back-up

Back-Up

Type I vs. Type II Adjustments

- The difference between Type I and Type II adjustments is pay affecting vs. non-pay affecting (both adjustment types are initiated from WebTADS)
- Type I adjustments are initiated to change leave or other pay codes reported on a time sheet in a previous pay period
  - These adjustments impact cost (type of cost and/or amount)
  - These adjustments are sent from WebTADS to DOI for processing and subsequently to ALDS
- Type II adjustments are also initiated from WebTADS and involve "*WBS to WBS*" changes only
- There is no cost impact
  - These adjustments are sent from WebTADS to ALDS via an interface

Update on BW Issues

Dennis Williams
4-2109

BW Status

- Weekend of January 27 a BW Release was implemented
  - Addressed the following issues
    - Labor - Blank Cost Center
    - Travel - Blank Cost Center and Travel details
    - CCR (Contractor Cost Reports)
      1. Cost Over Obligations/Downward Adjustments (COO/DA): Incorrect Funded Program and Dates
      2. Unable to separate Actual vs. Estimated Cost

BW Status

- Outstanding issues
  - Labor
    - Majority of data is corrected
    - Currently analyzing where cost center is blank for limited data
  - Travel
    - Cost Center and Travel Details are available for all transactions except interest payments
    - Traveler Name is blank for limited data; issue recently identified but existed prior to SVU

Calculation of Monthly FTEs

Issue with ALDS Calculation of Monthly FTEs Example – Assume 1 Person Working at LaRC

- **In a perfect setting, you should always come back to 1 FTE, however, the calculation of the Monthly FTEs is skewed because of the reversal process. The FTEs reversed are calculated based on the hours available during the month they were accrued , not the month they are reversed.**
- **November Hours Available = 176**
- **December Hours Available = 168**

How it is Computed in ALDS	Hours Worked	Hours Available	FTEs
November Accrual Reversed	-112	176	-0.64
December Payroll – 2 pay periods	168	168	1.00
December Accrual	120	168	0.71
Total Hours and FTEs for December	176		1.07

Calculation of Monthly FTEs

- A change in the calculation of MONTHLY FTEs for the Agency
  - Implemented beginning **calendar year** (January) 2007
  - The calculation for MONTHLY FTEs now uses a divisor relative to a 40 hour workweek
    - Divisor of 160 if there are two pay periods disbursed within a month
    - Divisor of 240 if there are three pay periods disbursed within a month
    - Accruals are no longer used to calculate **Monthly** FTEs and PWEs
  - January Monthly FTE
    - Users will need to exclude Posting Date 01/01/2007
    - This will **exclude** December's accrual reversal
    - ONLY exclude this Posting Date for January's Monthly FTE
  - The Monthly FTEs calculation is performed in the ALDS Application
  - All Business Warehouse ALDS Queries will display the FTEs figures

Calculation of MONTHLY FTEs

Posting Date of 01/01/2007 (Dec. estimate reversal) and 01/31/2007 (Jan. estimates) needs to be deleted to ensure that the FTE Monthly Hours for January are correct.

The Pay Codes for any Earned Hours, Overtime, and Holiday Worked needs to be excluded from the query for the FTE hours (See Back-up charts).

ALDS Official Labor Report with Leave

Navigation Block: | Variable Values

		Labor Hours Incl Leave	FTE Annual Incl Leave	FTE Monthly Incl Leave
WBS Element	Posting Date Performance Period/Year	JAN 2007	JAN 2007	JAN 2007
014368.05.07.02	01/01/2007	-553.47	-0.266085	-3.294099
	01/02/2007	457.32	0.219884	1.905615
	01/06/2007	731.10	0.351554	3.046847
	01/20/2007	458.58	0.220417	1.910175
	01/31/2007	366.82	0.176359	0.000000
	Result	**1,460.35**	**0.702129**	**3.568538**

Ex: 457.32 + 731.10 + 458.58 = 1647.00 (Correct FTE Hours for January)

Calculation of MONTHLY FTEs

"*FTE Monthly Incl Leave*" column is correct, however, the "*Labor Hours Incl Leave*" are incorrect for the FTE calculation after removing Posting Date of 01/01/2007. If you remove the 01/31/2007 hours from "*Labor Hours Incl Leave*", then the hours will be correct for the FTE Monthly calculation.

ALDS Official Labor Report with Leave

Navigation Block: | Variable Values

		Labor Hours Incl Leave	FTE Annual Incl Leave	FTE Monthly Incl Leave
WBS Element	Posting Date Performance Period/Year	JAN 2007	JAN 2007	JAN 2007
014368.05.07.02	01/02/2007	457.32	0.219884	1.905615
	01/06/2007	731.10	0.351554	3.046847
	01/20/2007	458.58	0.220417	1.910175
	01/31/2007 Jan. Accrual	366.82	0.176359	0.000000
	Result	**2,013.82**	**0.968214**	**6.862637**

Ex: (2,013.82 – 366.82 = 1,647.00) / 240.00 hrs. = 6.862

Annual FTE

- There is NO change to the Annual FTE and PWE Calculation
  - Annual FTE is calculated by dividing the total number of FTE hours by the number of compensable hours in each Fiscal Year

COMPENSABLE DAYS AND HOURS FOR CURRENT AND FUTURE FISCAL YEARS

Year	Days	Hours
2006.....	260	2,080
2007.....	**260**	**2,080**
2008.....	262	2,096
2009.....	261	2,088
2010.....	261	2,088

Questions

Back-up

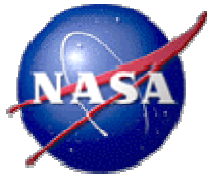
Back-Up

Calculation Inclusions by Pay Code

Last updated 03/07/06

Pay Code	Description	Post to SAP	FTE	PWE	Allocation of Leave Direct Flag	Hours Included in Posting
010	REGULAR HOURS	X	X	X	X	X
020	ANNUAL LEAVE USED	X	X	X		X
02F	ANNUAL ADVANCED LEAVE USED	X	X	X		X
030	SICK LEAVE USED	X	X	X		X
03F	SICK ADVANCED LEAVE USED	X	X	X		X
040	COMP TIME EARNED			X		
041	COMP TIME USED	X	X		X	X
042	COMPENSATORY TIME LUMP SUM PAY	X				X
043	RELIGIOUS COMP TIME USED	X	X		X	X
045	RELIGIOUS COMP TIME EARNED			X		
046	COMP TIME TRAVEL EARNED			X		
047	COMP TIME TRAVEL USED	X	X		X	X
04A	COMP TIME PAID	X				X
050	HOLIDAY NOT WORKED	X	X	X		X

Calculation Inclusions by Pay Code



051	HOLIDAY WORKED	X		X		X
052	HOLIDAY - CALLBACK NOT WORKED	X		X		X
060	ADMINISTRATIVE LEAVE OTHER USED	X	X	X		X
069	ADMINISTRATIVE LEAVE COURT USED	X	X	X		X
070	MILITARY LEAVE REGULAR USED	X	X	X		X
072	LAW ENFORCEMENT MILITARY LEAVE - USED	X	X	X		X
081	RESTORED ANNUAL LEAVE USED	X	X	X		X
085	HOME LEAVE USED	X	X	X		X
090	ENV/HAZ DIFFERENTIAL	X				
091	ENVIRONMENT/HAZARD DIFFERENTIAL - NOT WORKED	X				
092	ENV/HAZ DIFF - OT	X				
101	LEAVE WITHOUT PAY USED					
102	ABSENCE WITHOUT LEAVE USED					
104	SUSPENSION LEAVE - USED					
10S	LWOP FAMILY MEDICAL SELF USED					
110	OVERTIME REGULAR UNSCHEDULED	X		X	X	X
116	OVERTIME PAID AT REGULAR RATE	X		X	X	X
124	OVERTIME - EXCESS OVER 8 HOURS	X		X	X	X

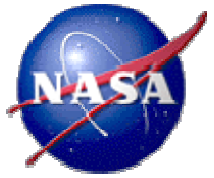
Calculation Inclusions by Pay Code

130	NIGHT DIFFERENTIAL	X				
131	NIGHT DIFFERENTIAL NOT WORKED	X				
140	SUNDAY PREMIUM WORKED	X				
160	FECA/COP PAID 1ST OCC	X	X	X		X
161	FECA/COP - UNPAID (1ST OCCURRENCE)					
162	FECA OWCA 1ST OCC					
170	ANNUAL LEAVE LUMP SUM PAY	X				X
173	RESTORED ANNUAL LEAVE - LUMP SUM PAY	X				X
200	SEVERANCE PAY	X				
201	SEPARATION INCENTIVE	X				
230	CREDIT HOURS EARNED			X		

Calculation Inclusions by Pay Code

231	CREDIT HOURS USED	X	X		X	X
232	CREDIT HOURS LUMP SUM PAY	X				X
30A	OTHER AWARD	X				
30C	TIME OFF AWARD USED	X	X	X		X
30G	TRAVEL SAVINGS INC	X				
30I	GROUP SUGGESTION.INVENTION AWARD	X				
30J	SES PERFORMANCE AWARD	X				
30L	SPECIAL ACT OR SERVICE AWARD	X				
30P	GROUP CASH AWARD	X				
30Q	SENIOR CAREER EMPLOYEE RANK AWARD	X				
30R	SES RANK AWARD	X				

Calculation Inclusions by Pay Code



30S	SUGGESTION AWARD	X				
30W	SPACE ACT AWARD	X				
33A	MOVING ALLOWANCE NONTAXABLE	X				
33B	OTHER TAXABLE INCOME	X				
42C	FOREIGN POST DIFFERENTIAL WORKED	X				
42G	FOREIGN POST DIFFERENTIAL NOT WORKED	X				
43D	FOREIGN POST ALLOWANCE WORKED	X				
43H	FRN PST ALLOW NWORK	X				
46A	FOREIGN TEMPORARY LODGING ALLOWANCE	X				
48D	FOREIGN DANGER PAY ALLOWANCE	X				
50I	HEALTH BENEFITS	X				
51G	FEGLI GOVT SHARE	X				
51I	HEALTH BENEFITS GOVT SHARE	X				
51X	THRIFT SAVINGS GOVT MATCHING	X				
51Y	THRIFT SAVING GOVT BASIC	X				
52A	CSRS ANNUITANT REIMBURSEMENT TO OPM	X				
52B	FERS ANNUITANT REIMBURSEMENT TO OPM	X				

Calculation Inclusions by Pay Code

61B	FEDERAL DEBT RECOVERY INVOLUNTARY	X				
61C	FEDERAL DEBT RECOVERY VOLUNTARY	X				
61D	HEALTH BENEFITS PRE TAX DEBT	X				
61E	HEALTH BENEFITS POST TAX DEBT	X				
65E	ADVANCE PAY DEDUCTION	X				
65F	MOVING ALLOWANCE DEDUCTION	X				
66A	PAYMENT OUTSIDE SYSTEM	X				
ADV	ADVANCE PAY	X				
AFS	ANN/FAM MED SLF USED	X	X	X		X
CGS	CSRS RETIREMENT - GOVERNMENT SHARE	X				
DBT	DEBT - FOR ACCOUNTING PURPOSES	X				

Calculation Inclusions by Pay Code

EAP	AVAILABILITY PAY	X				
EFB	FRINGE BENEFIT	X				
FFI	FAMILY FRIENDLY LEAVE FAMILY ILLNESS USED	X	X	X		X
FFO	FIREFIGHTER PREMIUM	X				
FGS	FERS RETIREMENT - GOVERNMENT SHARE	X				
FLS	FLSA PREMIUM	X				
IFG	INTEREST FEE OWED GOVT	X				
LS1	LEAVE SHARE MEDICAL USED	X	X	X		X
LS3	LEAVE SHARE FAMILY USED	X	X	X		X
MBA	MISCELLANEOUS OFFSET BAO	X				
MED	MEDICARE TAX	X				
MGS	MEDICARE GOVT SHARE	X				
MPG	MEDICARE PRIOR YEAR GOVERNMENT BENEFITS	X				
OAS	OASDI TAX	X				
OGS	OASDI GOVT SHARE	X				
OPG	OASDI PRIOR YEAR GOVT BENEFITS	X				
ORG	CSRS RETIREMENT - GOVERNMENT SHARE OFFSET	X				

Calculation Inclusions by Pay Code

PCA	PHYSICIANS COMPARABILITY ALLOWANCE	X				
RCB	RECRUITMENT - NASA	X				
RCC	RECERTIFIED CHECK	X				
RDB	RECRUITMENT - NASA	X				
REC	RECRUITMENT BONUS	X				
REL	RELOCATION BONUS	X				
RLB	RELOCATION - NASA	X				
RTA	RETENTION - NASA	X				
RTB	RETENTION BONUS NASA	X				
RTI	RETENTION INCENTIVE	X				
RTN	RETENTION ALLOWANCE	X				
SFS	SICK FAMILY MEDICAL SELF USED	X	X	X		X

Reimbursables

Chuck Brooks
4-1294

Reimbursable Activities

- This will cover from the receipt of funds/cash from our reimbursable customer
- Will not cover:
  - EPR process
  - SAA/IA creation/review/responsibility

OCFO Responsibility

- Resource Management
  - Secure PY authorization and funding from HQ
  - Secure additional funding or change program funding with HQ
- Financial Management
  - Enter and manage data in SAP
    - Customer order
    - Funding
    - Reporting

How Do I Know Work Can Begin?

- How do I know the money has been received by LaRC?
  - After we have a signed agreement, approved EPR, & funding (check or MIPR)
    - WBS established and opened for labor/proc etc.
    - Sales Order is entered into SAP
    - Funds setup based on EPR
  - Field Analyst receives e-mail from Gerri Smith

06 to 07

- For this year only we have closed the 06 WBS and created a new WBS & Sales Order for all uncommitted amounts – these will be FY07 Funds
- How do I know what the new converted WBS # is?
  - See crosswalk on OCFO website
    - E-mail sent to FUN Forum list
    - When file is updated – e-mail will be sent

Cumulative Results

- We will create a file to:
  - Show combined data of old & new WBS/SO
    - Order Value
    - Billed Amount
    - Open Amount

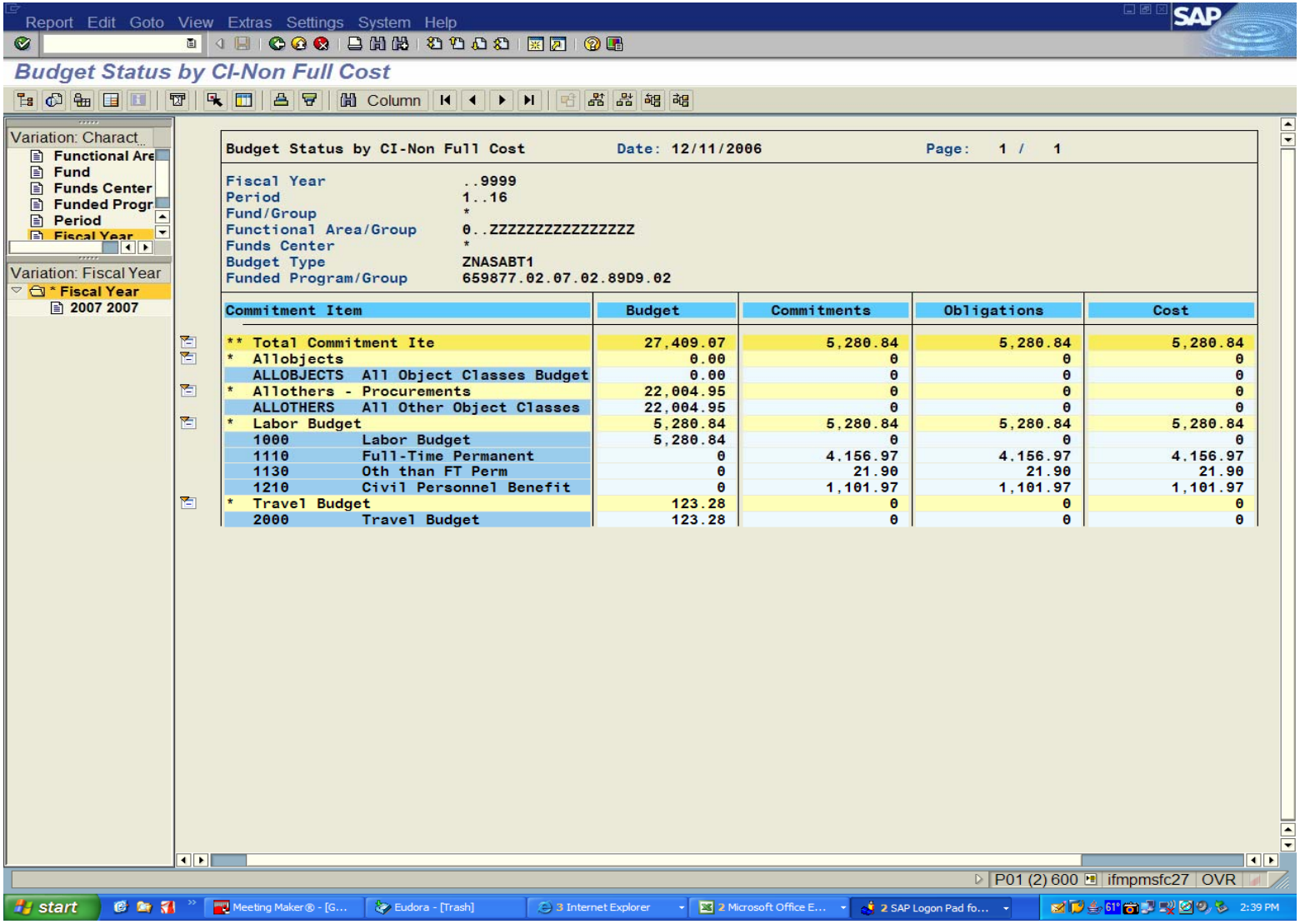
Expiration Date

- Customer PO Date
  - This is the date when the funds expire
  - It is the shorter of :
    - The period of performance for the work to be completed
    - The appropriation life of the customer's appropriation as cited on the order and the funding document
    - Time period restriction imposed by the customer, "*Funds must be obligated by date*"
    - NASA Appropriation limitation (i.e., 2 years)

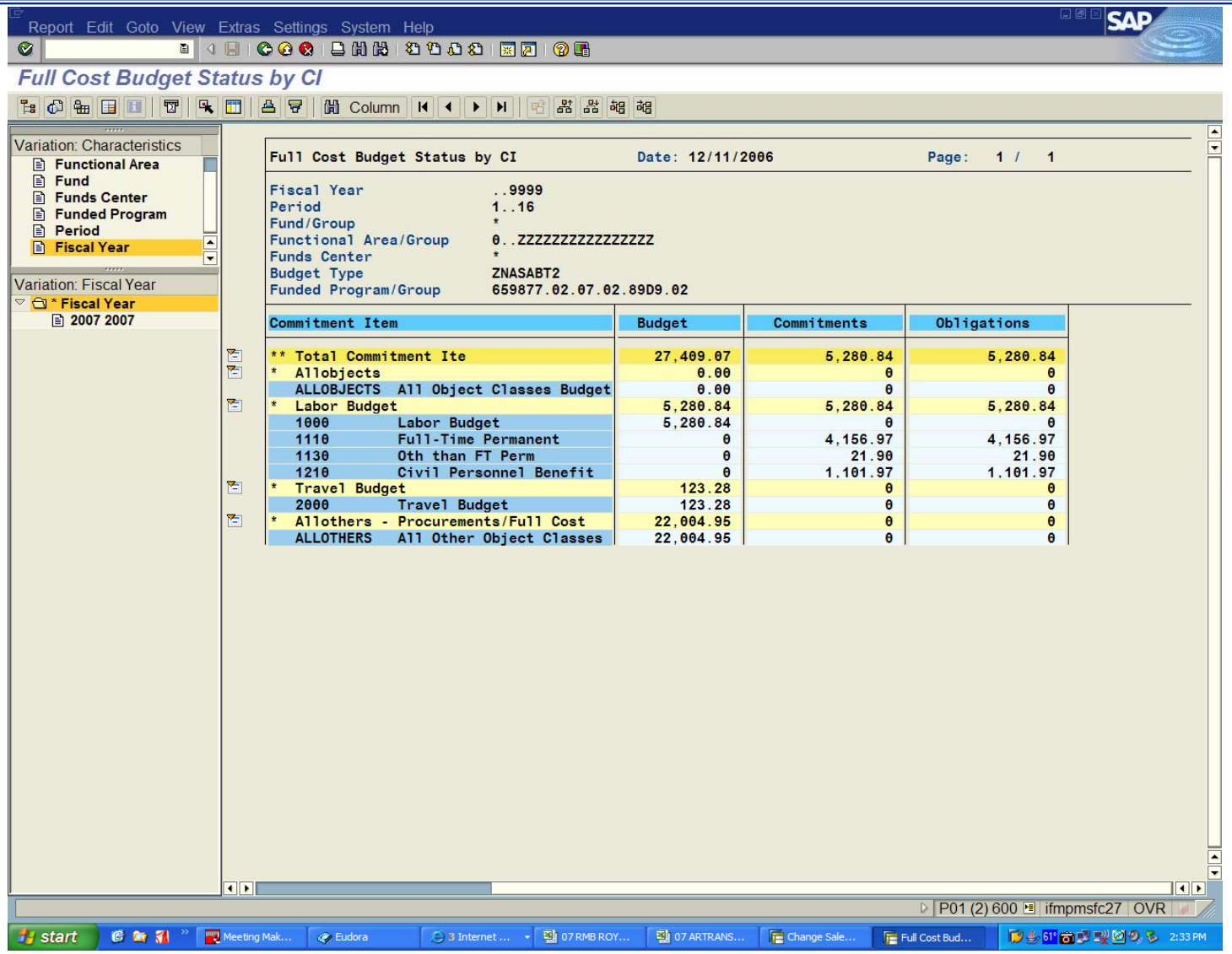
Suggested Reports

- ZFI_BUDGET_CI
  - Shows budget at commitment item (no 9000s)
- ZFI_FULLCOST_CI
- ZFI_FULLCOST_FP
- BW Report: Actual Program/Project Detail PY06 & Forward

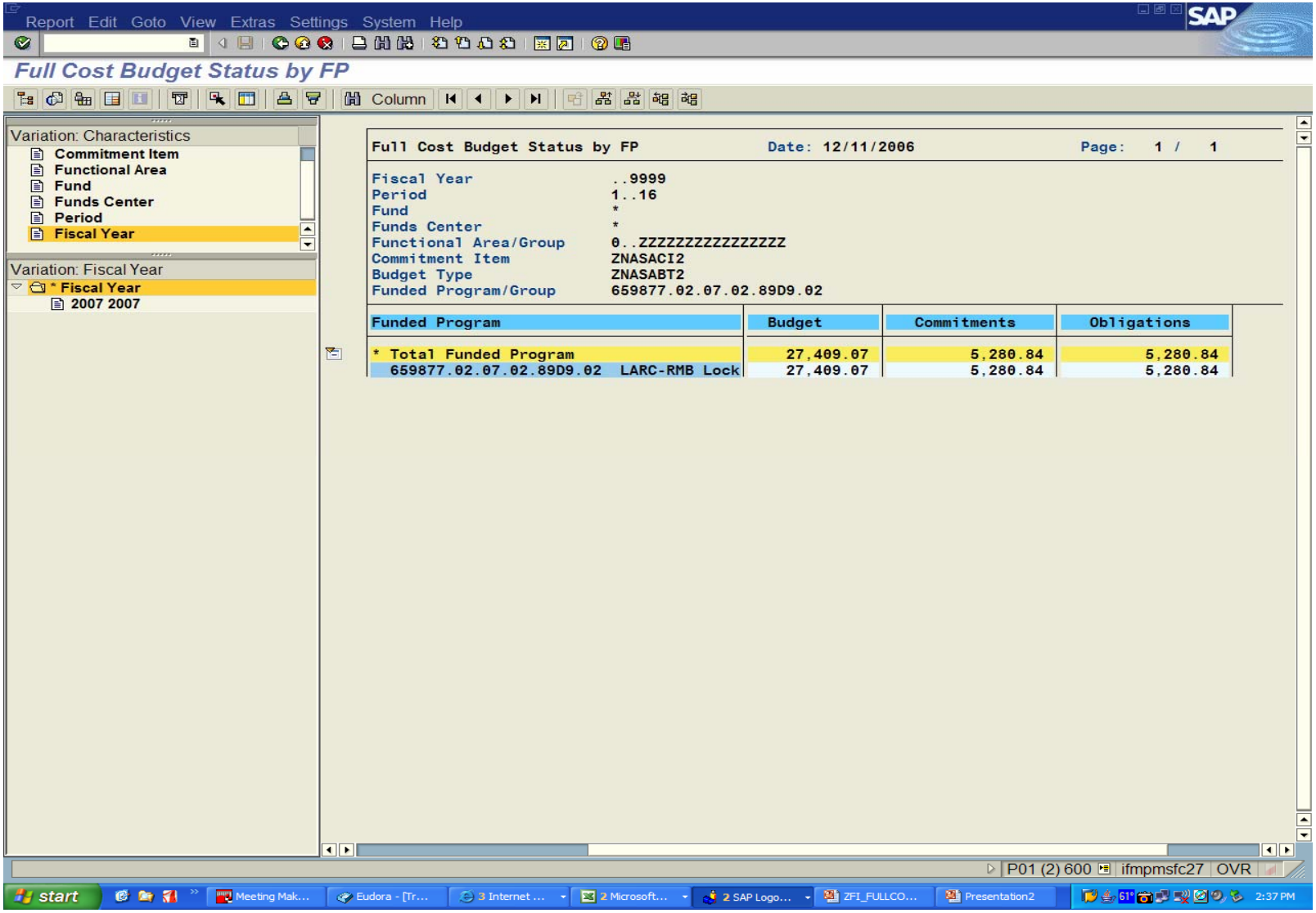
ZFI_BUDGET_CI



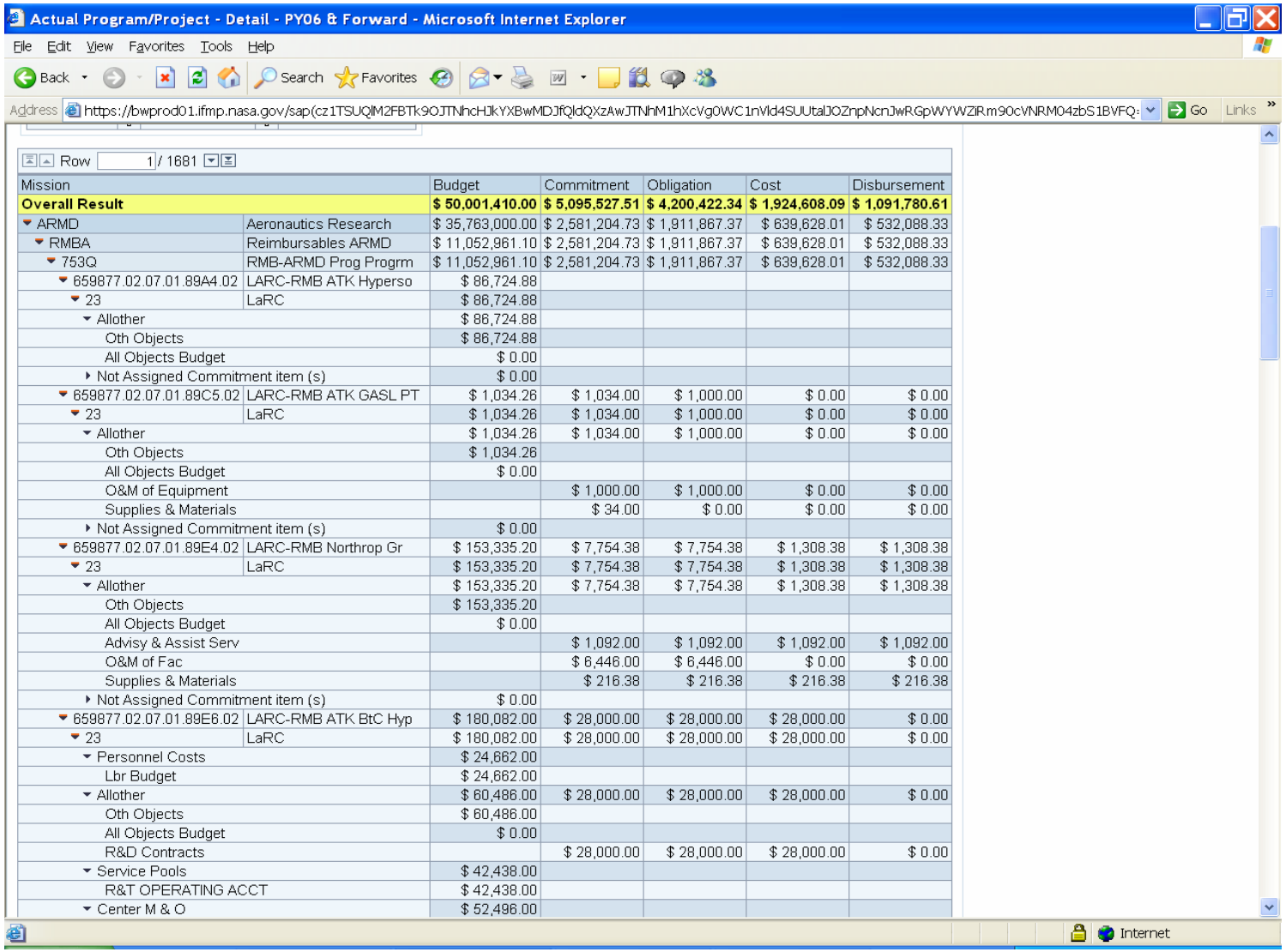
ZFI_FULLCOST_CI



ZFI_BUDGET_FP



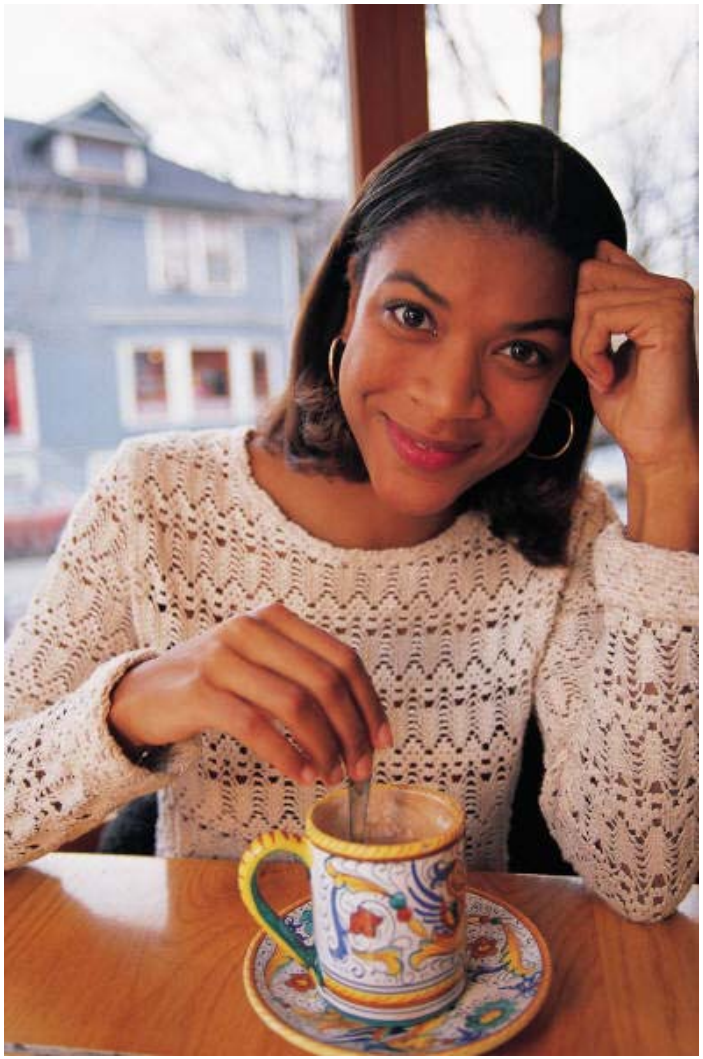
BS: Actual Program/Project Detail PY06 & Forward



Mission		Budget	Commitment	Obligation	Cost	Disbursement
Overall Result		**$ 50,001,410.00**	**$ 5,095,527.51**	**$ 4,200,422.34**	**$ 1,924,608.09**	**$ 1,091,780.61**
ARMD	Aeronautics Research	$ 35,763,000.00	$ 2,581,204.73	$ 1,911,867.37	$ 639,628.01	$ 532,088.33
RMBA	Reimbursables ARMD	$ 11,052,961.10	$ 2,581,204.73	$ 1,911,867.37	$ 639,628.01	$ 532,088.33
753Q	RMB-ARMD Prog Progrm	$ 11,052,961.10	$ 2,581,204.73	$ 1,911,867.37	$ 639,628.01	$ 532,088.33
659877.02.07.01.89A4.02	LARC-RMB ATK Hyperso	$ 86,724.88				
23	LaRC	$ 86,724.88				
Allother		$ 86,724.88				
Oth Objects		$ 86,724.88				
All Objects Budget		$ 0.00				
Not Assigned Commitment item (s)		$ 0.00				
659877.02.07.01.89C5.02	LARC-RMB ATK GASL PT	$ 1,034.26	$ 1,034.00	$ 1,000.00	$ 0.00	$ 0.00
23	LaRC	$ 1,034.26	$ 1,034.00	$ 1,000.00	$ 0.00	$ 0.00
Allother		$ 1,034.26	$ 1,034.00	$ 1,000.00	$ 0.00	$ 0.00
Oth Objects		$ 1,034.26				
All Objects Budget		$ 0.00				
O&M of Equipment			$ 1,000.00	$ 1,000.00	$ 0.00	$ 0.00
Supplies & Materials			$ 34.00	$ 0.00	$ 0.00	$ 0.00
Not Assigned Commitment item (s)		$ 0.00				
659877.02.07.01.89E4.02	LARC-RMB Northrop Gr	$ 153,335.20	$ 7,754.38	$ 7,754.38	$ 1,308.38	$ 1,308.38
23	LaRC	$ 153,335.20	$ 7,754.38	$ 7,754.38	$ 1,308.38	$ 1,308.38
Allother		$ 153,335.20	$ 7,754.38	$ 7,754.38	$ 1,308.38	$ 1,308.38
Oth Objects		$ 153,335.20				
All Objects Budget		$ 0.00				
Advisy & Assist Serv			$ 1,092.00	$ 1,092.00	$ 1,092.00	$ 1,092.00
O&M of Fac			$ 6,446.00	$ 6,446.00	$ 0.00	$ 0.00
Supplies & Materials			$ 216.38	$ 216.38	$ 216.38	$ 216.38
Not Assigned Commitment item (s)		$ 0.00				
659877.02.07.01.89E6.02	LARC-RMB ATK BtC Hyp	$ 180,082.00	$ 28,000.00	$ 28,000.00	$ 28,000.00	$ 0.00
23	LaRC	$ 180,082.00	$ 28,000.00	$ 28,000.00	$ 28,000.00	$ 0.00
Personnel Costs		$ 24,662.00				
Lbr Budget		$ 24,662.00				
Allother		$ 60,486.00	$ 28,000.00	$ 28,000.00	$ 28,000.00	$ 0.00
Oth Objects		$ 60,486.00				
All Objects Budget		$ 0.00				
R&D Contracts			$ 28,000.00	$ 28,000.00	$ 28,000.00	$ 0.00
Service Pools		$ 42,438.00				
R&T OPERATING ACCT		$ 42,438.00				
Center M & O		$ 52,496.00				

Questions

Break



Please be back in 10 minutes

IT Material Group Update

Mary McCaskill
4-2506

New IT Material Groups

New		Old
5805	Telecommunications equipment, e.g., cell phones	N/A
7020	IT equipment (computers, printers, storage, etc.) and software	70A
7045	IT supplies	70B
D301	Operation and maintenance of equipment	D
D311	Operation and maintenance of software	D
D302	IT planning, such as requirements development, blueprinting, feasibility studies, software planning	D
D308	Software development and implementation	D

- **Do not follow description in pull-down in SAP!!!**
- PR lines with incorrect material groups have to be deleted and reentered

Suggestions

- Do not use old material groups 70A, 70B, D
  - They will not work with new CMM procurement system
- PRs for existing contracts must cite material group set up for that contract, for example:
  - Material group for CLASIC is R67
  - PR to CLASIC to purchase digital cameras (IT equipment) still cites R67
- Lines on PR that includes items from more than on material group should cite the group with majority of cost, for example:
  - Line for printer (IT equipment) with year's worth of supplies would cite 7020, because printer is primary cost
  - Material group for ConITS is D308 because majority of funding is for software development, even though ConITS performs in all "*D*" material groups

Questions

Update on NOMAD

Jim Smail
224-4126

What is NOMAD?

- NASA-wide secure messaging and resource scheduling system for civil servants and contractors
- Driven at the Agency level
  - Phase 1 complete (HQ, NSSC, JSC, KSC, GRC,SSC)
  - Phase 2 implementation includes LaRC
- Hosted at NASA Data Center (JSC and MSFC)

NOMAD Benefits

- Secure, consistent service
- Multi-platform support for diverse desktop population
- Simplified architecture
- Unified messaging and calendaring across the Agency
- Improved disaster recovery and continuity of operations (COOP)
- Reduced Agency cost
- Ensures compliance with security requirements (NASA NPR 2810)

NOMAD Key Differences

- E-mail - Eudora is replaced with Microsoft Outlook on Windows systems & Microsoft Entourage on Macintosh systems. Thunderbird or Outlook Web Access (OWA) for Linux/UNIX systems.
- Calendar – MeetingMaker is replaced by Outlook on Windows systems & Microsoft Entourage on Macintosh systems. OWA for all other systems.
- All users must transition to OneNASA e-mail addresses (e.g., john.q.public@nasa.gov) from Center specific e-mail addresses (e.g., john.q.public@larc.nasa.gov)
- IMAP/S replaces POP
- No system forwarding to non-NOMAD accounts

NOMAD Langley Approach

Beta Phase I thru 02/20

- Group 1 thru 1/31: 35 accounts
  - Familiarization and development of procedures and guidance
  - Majority of accounts are required for ODIN local support
- Group 2 thru 02/20: additional 15 accounts

Beta Phase II thru March

- Additional 100 accounts to assess procedures, guidance, and obtain feedback
- Phased implementation to simulate production process
- Full local ODIN support

Pilot – following Beta Phase II, not to exceed one month

- Support responsibility transferred to ODIN at the NASA Data Center
- Phased implementation of Center users to e-mail, followed by calendaring transition after successful completion of Center e-mail transition

NOMAD Activities

- 01/31 -- Completed Beta Phase I for understanding of functionality and development of deployment procedures
- 02/05 -- Request POC for each org at branch level
- 02/19 -- Start briefings with Organizational POCs
- 02/20 -- Complete Beta Phase II to refine and assess procedures and documentation, continue familiarization with applications
- 02/21 – Migration Readiness Review
- March – Beta Phase II about 100 accounts
- Next – limited one month pilot with additional 200 accounts

NOMAD POCs Needed

Responsibilities Prior to NOMAD Implementation (Feb – April timeframe)

- Estimated time commitment: approximately 2 hours per week
- Ensure effective communication and coordination between the organization and the NOMAD team
- Minimize time commitment of your organizational staff by distributing NOMAD information and responding to common questions
- Assist NOMAD team in identifying issues and requirements unique to your organization

Responsibilities During NOMAD Implementation (May – June timeframe)

- Estimated time commitment: dependent upon size of organization, and staff computer expertise
- Duration: 2 weeks for email deployment, 2 weeks for calendar deployment
- POC to coordinate requests for assistance to resolve deployment issues
- POC to coordinate requests for information
- Communicate with NOMAD team concerning organizational issues and concerns

Civil servants or contractors, may be those with existing IT responsibilities such as CSOs, ODIN POCs, system administrators or IEMP POCs

Questions & Feedback

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Questions

Impact of New Cost Posting Schedule

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SVU Impact on Cost Postings

- SAP Version Upgrade (SVU) impacted the timing of certain NF-533 monitored cost postings to projects
- The estimated component of 533 cost postings will now only be posted on the last day of an accounting period and is reversed on the first day of the next period
- You will not retrieve accurate monthly cost data if you run a BW report in a period that has not yet closed
- Suggested Work Around:
  - Always run BW cost reports for a month that has already closed. Use the Period/Fiscal Year filter

Example: December 31 - February 1

- Activity in each month includes the reversal of the prior month accrual, the prior month actual cost, and the current month accrual
- From the December closing into February
  - December costs include an accrual of $10,000, which reverses on January 1
  - December actual cost of $5,000 posts in January
  - Difference in accrued and actual cost is $5,000
  - January accrual is $15,000, and reverses on February 1

Example: BW Report Results

	Monthly View	Cumulative
Run in January thru Period 3 (December 2006) - at any point in the month		**Cost**
December 31		**$ 20,000.00**
Run in January - After December accrual reversed (with no date filters)	**Cost**	**Cost**
January 1 (December accrual of $10,000 reversed)	**-$ 10,000.00**	**$ 10,000.00**
Run in January - After CCR actual costs post (with no date filters)	**Cost**	**Cost**
January 15 (Actual cost of $5,000 posts from 533 CCR entry)	**-$ 5,000.00**	**$ 15,000.00**
Run in February thru Period 4 (January) - After CCR ACCRUAL hits SAP	**Cost**	**Cost**
January 31 (Accrued cost of $15,000 posts from 533 CCR entry)	**$ 10,000.00**	**$ 30,000.00**
Run in February – After January accrual reversed (with no date filters)	**Cost**	**Cost**
February 1 (Accrued cost of $15,000 reverses)	**-$ 15,000.00**	**$ 15,000.00**

Questions

Questions/Wrap Up/Upcoming Topics

Yvonne Dellapenta
4-2760

Questions/Wrap Up/ Upcoming Topics

- Questions?
- Next meeting
- Topics for next meeting?